

# Canada's Biggest Independent Entertainment Association



Membership Application Kit  
2010



To ensure that your application is processed at the next general meeting, please attach the following items to this application:

- Business Card (and a brochure if one is available)
- Business Registration (provincial or federal)
- Sample of your current Engagement Contract
- Proof of \$1-million Liability Insurance

If you cannot provide one or any of these, you will have 90-calendar days to obtain and submit proof. A member of the Executive Board will be assigned to you to assist and offer Guidance.

#### Membership Application Check List:

- Renewal Form (summary for payment)
- AAME Requirements
- AAME Requirements Agreement
- AVLA DJ Application
- AVLA Schedule B
- American Musicians Association Application
- Insurance Form
- Check payable to Alberta Association Of Mobile ENT.
- Plus documents described above



# Alberta Association of Mobile Entertainers

## Membership Renewal Form 2010

Member Company \_\_\_\_\_

Company Representative/Director \_\_\_\_\_

By signing above, I authorize AAME to complete, on my behalf, all the requirements needed for membership.

**MEMBERSHIP**

- |   |       |              |
|---|-------|--------------|
| <input type="checkbox"/> 1 Year Full Membership                 | \$325 | \$ _____ .00 |
| <input type="checkbox"/> 1 Year Associate Membership            | \$175 | \$ _____ .00 |
| <input type="checkbox"/> 1 Year Limited Membership              | \$175 | \$ _____ .00 |
| <input type="checkbox"/> Early-Bird Discount paid before Oct 31 | \$-25 | \$ _____ .00 |
| <input type="checkbox"/> New Member Admin Fee (One time)        | \$50  | \$ _____ .00 |
| <input type="checkbox"/> AAME/CDJA Associate                    | \$100 | \$ _____ .00 |

**INSURANCE/AFM**

You may opt out of this requirement by providing a current policy

**PLEASE COMPLETE FORMS ATTACHED**

- |   |          |              |
|---|----------|--------------|
| <input type="checkbox"/> \$1 Million Liability with \$1000 Property | \$175    | \$ _____ .00 |
| Please complete property sheet attached                             |          |              |
| <input type="checkbox"/> Extra Systems \$25 X _____ # Systems       |          | \$ _____ .00 |
| <input type="checkbox"/> \$2 Million Liability with \$1000 Property | \$225    | \$ _____ .00 |
| Please complete property sheet attached                             |          |              |
| <input type="checkbox"/> Extra Systems \$50 X _____ # Systems       |          | \$ _____ .00 |
| <input type="checkbox"/> Property Replacement Cost \$ _____         |          | \$ _____ .00 |
| Multiply By \$2.75 for every \$100 of Value                         |          |              |
| <input type="checkbox"/> <b><u>NEW POLICY</u></b>                   | \$105.00 | \$ _____ .00 |

**AVLA**

**PLEASE COMPLETE FORMS ATTACHED**

- I need **Standard** AVLA licensing for a **CD Music Library**

I will need a total of \_\_\_\_\_ Standard Licenses  
(You will receive 2 regular licenses or 1 HDD with membership)

Each License over the 2 you receive \_\_\_\_\_ X \$50ea \$ \_\_\_\_\_ .00

- I need a **Digital** AVLA License for my **Computer DJ Library**

I will need a total of \_\_\_\_\_ Digital Licenses  
(You will receive 2 regular licenses or 1 HDD with membership)

Each License over the 1 you receive \_\_\_\_\_ X \$100ea \$ \_\_\_\_\_ .00

- I need a **DIGITAL** AVLA License for My **LICENSED ESTABLISHMENT**

I will need a total of \_\_\_\_\_ Digital Licenses X \$150ea \$ \_\_\_\_\_ .00

Make Check to Alberta Association of Mobile Entertainers for \$ \_\_\_\_\_ . \_\_\_\_

**ALL** documents must be complete for submission

<input type="checkbox"/> AAME RENEWAL FORM <input type="checkbox"/> AAME MEMBERSHIP APP. <input type="checkbox"/> AAME REQUIREMENTS AGRMT <input type="checkbox"/> AVLA SCHEDULE A (DJ APP) <input type="checkbox"/> AVLA SCHEDULE B <input type="checkbox"/> AFM APP (OR SUPPLY OWN) <input type="checkbox"/> INS APP W/SERIAL #'S	<input type="checkbox"/> BUSINESS REGISTRATION <input type="checkbox"/> BUSINESS LICENSE <input type="checkbox"/> DJ CONTRACT <input type="checkbox"/> DJ BUSINESS CARD <input type="checkbox"/> DJ BROCHURE <input type="checkbox"/> PROOF OF INSURANCE	DATE SUBMITTED: _____  ACCEPTED BY: _____  TOTAL DUES PAID: _____
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# Alberta Association of Mobile Entertainers

## **Company Information** (to be sent to membership director)

### Contact Info

Company Name:

First Name:

Last Name:

Other Contact Name:

Company Phone:

Cell Phone:

Home Phone:

Email:

Website:

Mailing Address:

City:

Postal code:

What entertainment services do you offer:

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What other service can you supply for other Members :

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Other :

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**\*\*Note:** Please put a circle around any information you want to be shared with the public (IE: on the website). Put an X next to any information you DO NOT want shared with anyone.. (IE address or home number)

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## **AAME MEMBERSHIP REQUIREMENTS**

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1. Must have registered their business with the appropriate provincial authority. A photo copy of registration must be attached to your application.
2. Must use a written contract with the client one copy signed by you and the client. Contract should state all pertinent information clearly and concisely. A sample of your contract must be attached to your application.
3. Must accept a deposit to hold the booking date.
4. Should have a separate business telephone (preferred). However, a residential line is acceptable if answered in a professional manner stating your company name first.
5. Business phone should be answered only by people able to accept bookings and answer questions about your company or must be able to either redirect the call to someone who can answer questions or at least be able to take a message for follow-up.
6. Must have business cards and/or brochures to hand out. A sample must be attached to your application.
7. Must carry public liability insurance for all your employees. (Available upon acceptance into A.A.M.E). If you already have public liability insurance a photo copy must be attached to your application.
8. Must use professional equipment and use a minimum of two playback units at every function.
9. Must have access to backup equipment and personnel. (Available upon acceptance to A.A.M.E)
10. Must have suitable music for the type of functions accepted. A minimum standard of Great Rock, Power Traks, ERG or a similar library.
11. Must have a suitable system for the type of function, size of hall, number of people and type of music being played. (Promise only what you can deliver).
12. Must have a microphone.

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## **AAME MEMBERSHIP REQUIREMENTS**

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13. Dress and deportment must always be a high standard and appropriate for the function.
14. Overflow booking must be offered to all other A.A.M.E. members before non-members.
15. Must agree to keep all A.A.M.E. accounts up to date and attend monthly meetings on a regular basis.
16. Members must always conduct themselves in a professional manner with other members, other disc jockeys, catering staff, hall staff, clients and the general public. All conduct should reflect positively upon A.A.M.E.
17. Must agree to promote your company as a member of A.A.M.E. to the general public and your clients.
18. Must be presently employed in the entertainment business in Canada and must attach to your application, references from three current (less than 6 months) clients including the client's names and current phone numbers.
19. Must be willing to work out all disputes with customers. If a satisfactory resolution cannot be reached, must be willing to permit the executive board to aid in resolving the problem. All information is confidential.
20. Must agree to adhere to all the standards and bylaws of A.A.M.E. as passed and amended from time to time and abide by and meet all the requirements of membership included herein.
21. All membership applications will be approved by the board and voted in by at least 51% of A.A.M.E. members at the next regularly scheduled meeting. Voting is by secret ballot. Please contact Membership Director for information on meeting date and time.

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# AAME REQUIREMENTS AGREEMENT

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Please be sure that you have read the Membership Requirements prior to completing this form.

I, \_\_\_\_\_ have read, understand and agree with  
print your full name

all of the requirements identified in the Membership Requirements document.

\_\_\_\_\_ meets all of the above mentioned  
print full company name

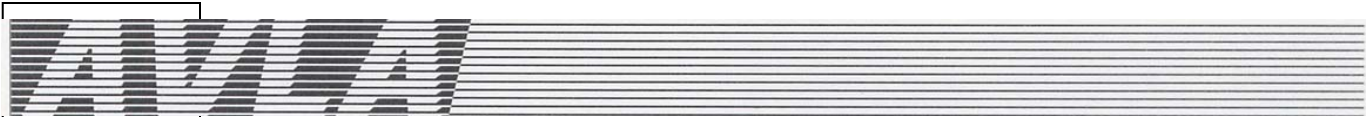
conditions and requirements.

\_\_\_\_\_  
signature

\_\_\_\_\_  
Date

Please complete, print and sign this document. The original signed copy of this form along with copies of all other mentioned documents must accompany your application.

1. Membership Application
2. Business Registration
3. Contract
4. Business Card and/or Brochures
5. Insurance
6. Music Library used (i.e. Power Tracks, ERG, Great Rock)



AUDIO-VIDEO  
LICENSING  
AGENCY INC.  
85 Mowat Avenue  
Toronto, ON  
M6K 3E3

# DJ Application 2010

**Contact Name:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

- Please provide the full legal name of the company (where applicable).
- If the company is a partnership, please provide the full names of the partners.
- If the company is a sole proprietorship, please provide the full name of the owner.
- If you do not have a company name, please only fill out the contact name.

**Address:** \_\_\_\_\_

City \_\_\_\_\_ Prov. \_\_\_\_\_ Postal Code \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Signing Officer & Title:** \_\_\_\_\_  
(If different than contact):

In the space provided below, please indicate the number of DJ licenses needed:

\_\_\_\_\_ **Physical Carrier** (tapes, mini-discs, CD-R's). Each licence allows a combination of tapes, mini-discs and CD-R's to be used, up to 100 pieces per licence. Cost \$50.00

\_\_\_\_\_ **Standard** (All-in-one: music on hard drive source – computer, mp3 player, laptop, external hard drive, etc... **AND** tapes, mini-discs, CD-R's). Each licence allows one hard drive and unlimited CD-R's/tapes/mini-discs to be used. Cost \$100.00

**Please let us know what information you would like included in the List of Licensed DJ's on the AVLA website:**

\_\_\_ Company Name      \_\_\_ Contact Name      \_\_\_ Phone Number  
 \_\_\_ Email Address      \_\_\_ City & Province      \_\_\_ License Type (Physical Carrier or Standard)  
 \_\_\_ Website Address (please provide URL): \_\_\_\_\_

**SCHEDULE "B"**

**Alberta Association of Mobile Entertainers**

I, \_\_\_\_\_, of the City/Town of \_\_\_\_\_, in the Province of \_\_\_\_\_ state that I am the proprietor/partner/director or officer of \_\_\_\_\_ whose head office is located at \_\_\_\_\_, which carries on the business of a Member Disc Jockey Service and is a member of the **Alberta Association of Mobile Entertainers**

\_\_\_\_\_ hereby acknowledges and agrees that the **Alberta Association of Mobile Entertainers** has entered into a blanket licensing agreement (the "AVLA Agreement") with the AVLA Audio-Video Licensing Agency Inc. (AVLA) on behalf of its Member Disc Jockey Services for the limited right to duplicate certain sound recordings.

I/We acknowledge that as a Member Disc Jockey Service, I/we are bound by the terms and conditions of the agreement between the **Alberta Association of Mobile Entertainers** and AVLA including, but not limited to, the following:

1. to produce Programs or Systems that meet or exceed Canadian recording industry standards;
2. to ensure that any Sound Recordings Copied will not be edited, modified or otherwise altered in the production of Programs or Systems;
3. to erase or destroy all Programs or Systems made pursuant to the AVLA Agreement if the AVLA Agreement is terminated, or in the alternative to apply to AVLA directly for licensing;
4. to take precautions to prevent the theft or unauthorized use of Programs or Systems and to report to AVLA any such incidence;
5. to avoid any activity which would reflect negatively on the artist or record company whose sound recordings have been duplicated;
6. to ensure that Programs or Systems or are not made available for sale or rental to any persons;
7. to accurately report the number of Programs or Systems produced, including any Back Up Databases;
8. to refrain from copying any sound recording not authorized for duplication including AVLA licensed Music Supply Service Programs or Systems;
9. to answer all inquiries received from AVLA in a timely manner and to display an AVLA Display Licence when providing disc jockey service;
10. to allow AVLA or its agent to inspect books, records and documents as they relate to the AVLA Agreement, upon reasonable written notice from AVLA;
11. to not copy sound recordings from any sources that are borrowed, or leased from AVLA licensed Music Supply Services, or any downloadable source such as the Internet, unless specifically authorized by AVLA; and
12. to display an AVLA licence in the name of the Member Disc Jockey Service at all public performances of Programs or Systems.

Dated at \_\_\_\_\_  
(City and Province)

this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
(day) (month) (year)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Member Disc Jockey Service

**Please let us know what information you would like included in the List of Licensed DJ's on the AVLA website:**

\_\_\_ Company Name      \_\_\_ Contact Name      \_\_\_ Phone Number  
\_\_\_ Email Address      \_\_\_ City & Province      \_\_\_ License Type (CD's/HD)  
\_\_\_ Website Address (please provide URL): \_\_\_\_\_



**AMERICAN FEDERATION OF MUSICIANS  
of the UNITED STATES AND CANADA  
(AFM)**

**APPLICATION FOR USE IN CANADA ONLY**

**AFM Local  
# \_\_\_\_\_**

**(Applicant to complete and sign both sides)**

I, \_\_\_\_\_, make application to become a member of Local # \_\_\_\_\_

of the **AFM**, also known as \_\_\_\_\_  
Name of Local

My Professional Name (if different) \_\_\_\_\_

Present Address \_\_\_\_\_

Street #

Street Name

Apt. #

City

Province

Postal Code

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Date of Birth \_\_\_\_\_ SIN \_\_\_\_\_

What instrument(s) do you play? \_\_\_\_\_

Are you a citizen of Canada? Yes  No  How long have you resided in this jurisdiction? \_\_\_\_\_

If "No", what is your residence status? \_\_\_\_\_

Please list any other AFM Local in Canada or the United States wherein you previously held or currently hold membership \_\_\_\_\_

\_\_\_\_\_ Have you previously been suspended, erased, or expelled from any AFM Local? Yes  No

If yes, please explain when and for what cause \_\_\_\_\_

**MEMBERSHIP OBLIGATION**

I, \_\_\_\_\_, do solemnly promise and declare that upon acceptance of this application, I will support the Bylaws of the **American Federation of Musicians of the United States and Canada** and submit to its mandates, obey all laws, requirements, or policies emanating therefrom as they now exist and as in the future they may be amended, as well as those of the constitution and/or bylaws of **Local # \_\_\_\_\_**, and that of any other AFM Local of which I may hereinafter become a member; and further, I acknowledge that I am eligible to receive all member entitlements as stipulated therein during the periods for which my financial obligations to **Local # \_\_\_\_\_** are fulfilled/maintained in a manner consistent with said rules. I also declare that the answers provided herein are complete and true to the best of my knowledge and belief, and in the event that it shall be proven that I have answered untruthfully, I acknowledge and agree that all fees paid pursuant to this application shall be forfeited and my membership rescinded except that the circumstances may be appealed to **AFM's Vice President from Canada**, who will render a decision which is final and binding on the Local and the applicant/member named herein.

**"To all these terms I agree and pledge my sacred word of honor."**

\*

\_\_\_\_\_  
(Signature) (Date) Local Witness

**FOR AFM LOCAL OFFICE USE ONLY**

**\*NOTE: The reverse side of this application must also be executed for acceptance. Upon acceptance, a copy of both sides (fully completed and signed) shall be provided to the applicant and this original retained by the Local.**

Application accepted \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Day Month Year

New Member Orientation be viewed on \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Day Month Year

Signed by \_\_\_\_\_ Title of Local Official \_\_\_\_\_

**American Federation of Musicians  
of the United States and Canada**  
1010 - 75 The Donway W., Don Mills, ON M3C 2E9  
Phone: (416) 391-5161 Fax: (416) 391-5165  
E-mail: [afmcan@aican.net](mailto:afmcan@aican.net)

**Appointment and Authorization Form**

As Agent in relation to rights to remuneration under the Canadian Copyright Act ('Act').

1. I, \_\_\_\_\_  
(PRINT Legal Name - Add Professional name, if any)      (Social Insurance Number)      Telephone No.

\_\_\_\_\_  
(Street No. and Address)      (City, Province, Postal Code)

being a musician and performer who is, or will be, entitled to receive remuneration, royalties, license fees, levies or other compensation (collectively, 'Remuneration'), pursuant to the provisions of Section 19 and Section 81 of the Copyright Act relating to private copying, neighbouring rights, the telecommunication to the public and/or the performance in public of published sound recordings embodying performances (collectively, 'Uses of my Work'), hereby authorize the AFM to be my exclusive agent to collect Remuneration and distribute the proceeds of such Remuneration to me, or to any other person or entity as I may direct the AFM, in writing from time to time, and to administer and enforce my rights related to Uses of my Work. Without limiting the generality of the foregoing, I authorize the AFM to file and defend Canadian Copyright Board ('Board') tariffs and to implement and administer a licensing scheme for Uses of my Work in accordance with tariffs approved by the Board.

2. I confirm that the AFM acted as my agent in respect of the Neighbouring Rights Commercial Radio Tariff, 1998-2000, filed by the Neighbouring Rights Collective of Canada ('NRCC') on March 31, 1998 and approved by the Board in a decision dated August 14, 1999, and I hereby ratify the actions of the AFM in so doing.

3. I authorize the AFM to enter into agreements with other collective societies, such as the NRCC, to act as its agent and/or to jointly administer the licensing schemes operated by collective societies in relation to repertoires of works, performer's performances, sound recordings, and/or communication signals.

4. I authorize the AFM and its agents to deduct reasonable administrative fees that the AFM deems necessary to ensure that the collective administration of copyright and remuneration rights is carried out in a professional manner.

5. By this Appointment, I authorize the AFM to act as my exclusive agent with respect to any rights to Remuneration in relation to Uses of my Work that come into effect through amendments to the Act, or through any other legislative regime.

6. This Appointment shall be effective as of the date below and shall be perpetual until revoked. I understand that I may revoke this Appointment by providing written notice of my intention to revoke this Appointment to the AFM and that this Appointment will be deemed terminated ten (10) business days after actual receipt of this notice by the AFM.

7. The AFM may assign this Agreement to a company it owns or controls, and in such event, the AFM shall provide written notice of such assignment to me within thirty (30) days of such assignment.

8. Attached as Schedule 1 is a complete and current list of all my Works in respect of which I may be entitled. I hereby acknowledge that it is my responsibility to update this list from time to time as may be necessary, and to provide AFM (in writing) with such revisions.

9. I confirm my status as a current member of an AF M Local       \_\_\_\_\_       \_\_\_\_\_  
YES (Local #)      NO (Please Initial)

Executed at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 2003  
(City, Province)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
MUSICIAN/PERFORMER SIGNATURE

